



**MODEL UNITED NATIONS PREPARATORY CONFERENCE
(PREPMUN) 2019
ACADEMICS DEPARTMENT**

Position Paper Guidelines for Non-Crisis Delegates

Note: Category A Delegates are to refer to the instructions on the second page only.

The Position Paper is a policy document within which delegates should succinctly summarise their country's understanding of the topic, their country's stance, and the solutions they would like to implement. One Position Paper is required per topic and they are to be submitted to the Dais prior to the conference by the specified deadline.

While there is no fixed format, a Position Paper should minimally consist of the following sections:

Introduction/Background to the Issue

- A brief summary of the topic's concerns, from the country's perspective
- Concerns of the issue at hand
- Specific areas of concern or points of contention

Country's Past Involvement

- Actions that the country has taken in the past to address the issue

Stance

- A brief summary of the country's interests
- Role of the country and its stake in the issue
- An explanation of the country's priorities

Proposed Solutions

- Solutions that the delegate hopes to propose

All sources used must be cited at the end of the document in a bibliography using Chicago Manual of Style. In text citations are not required. Position Papers without sources cited may be rejected. Plagiarism will not be tolerated and any delegate found to have plagiarised may face disqualification from awards or other disciplinary action at the discretion of the PREPMUN Academics Team.

Each Position Paper is to be a maximum of **1 page** long (excluding citations), written in **Times New Roman font size 12, 1.5 line spacing**, and **normal margins**. It should include a header which states the delegate's **committee, delegation**, and **topic**. Both Position Papers are to be submitted in a **single** document.

Category A Specific Information

All delegates in Category A committees are to complete a Guided Position Paper on each topic using the template provided on the PREPMUN website, www.prepmun.sg/resources. The template is comprised of several guiding questions spanning the four abovementioned sections to guide beginner delegates in the crafting of their position. Delegates are required to **answer all guiding questions**.

While there is **no page limit or word requirement**, we encourage delegates to be **thorough** in their responses to the guiding questions found in the Guided Position Paper template as it will assist in guiding their research, position formulation, and idea generation. Please submit the two Guided Position Papers as **separate documents** in the same email and name the documents **PP_COMMITTEE_COUNTRY_TOPIC A/B*** (delete accordingly).

Submission Details

The deadline for the submission of Position Papers or Guided Position Papers is the **1st of December 2019, Sunday, 2359 hours**. They should be emailed to your respective committee emails, and CCed to academics@prepmun.sg. Your committee email can be found in your study guide and will follow this format [council acronym].prepmun@gmail.com (e.g. who.prepmun@gmail.com, ussenate.prepmun@gmail.com, hoc.prepmun@gmail.com).

The file is to be in .doc or .docx format with the following file name: **PP_COMMITTEE_COUNTRY** (E.g. PP_DISEC_CHINA)

Do note that the punctual submission of Position Papers is a **prerequisite** for delegates to qualify for individual awards. Double delegations require only a single Position Paper for each topic.

Should you have any questions regarding Position Papers, do feel free to contact your chairs at your respective committee emails, or simply drop academics@prepmun.sg an email.

Citations – The Chicago Manual of Style 17th Edition

When generating bibliography entries in Chicago Manual style, each citation is effectively a full note which details the source you are citing. A few examples are as follows:

Books

1. Uri Bar-Joseph, *The Watchman Fell Asleep: The Surprise of Yom Kippur and Its Sources*, SUNY Series in Israeli Studies (Albany, NY: State Univ. of New York Press, 2005).
2. Mohamed Abdel Ghani El-Gamasy, *The October War: Memoirs of Field Marshal El-Gamasy of Egypt* (Cairo, Egypt: American University in Cairo Press, 1993).

Online Websites

1. "Law (Jurisprudence) | University of Oxford," accessed April 19, 2019, <https://www.ox.ac.uk/admissions/undergraduate/courses-listing/law-jurisprudence?wssl=1>.
2. "Privacy Policy – Privacy & Terms – Google," accessed April 19, 2019, <https://policies.google.com/privacy?hl=en-US>.

Journal Articles

1. Andrew K. Rose and Mark M. Spiegel, "The Olympic Effect*: THE OLYMPIC EFFECT," *The Economic Journal* 121, no. 553 (June 2011): 652–77, <https://doi.org/10.1111/j.1468-0297.2010.02407.x>.
2. Robert Almeder, "Scientific Progress and Peircean Utopian Realism," *Erkenntnis* 20, no. 3 (November 1983): 253–80, <https://doi.org/10.1007/BF00166389>.

More information regarding citing in Chicago style can be found at <https://www.chicagomanualofstyle.org> and <https://libguides.williams.edu/citing/chicago-notes#s-lg-box-11227471>. To assist you in producing citations, you may also wish to explore websites such as www.citationmachine.net or www.bibme.org/chicago. Alternatively, the software, Zotero, is also a useful citation assistant.